



## GUIDELINES

# INDUSTRY DEVELOPMENT PROGRAM

### What can I apply for?

The Industry Development Program provides support for one-off or annual events including workshops, masterclasses, forums and targeted professional development activities that enhance the NSW screen eco-system and increase screen professional development opportunities.

### Who can apply?

Funding for the Industry Development Program is generally open to:

- Not for profit incorporated bodies
- Co-operatives or trusts, local government authorities
- “For profit” organisations may be able to apply for a project. Applications will need to be discussed with Create NSW prior to making an application.

To be eligible for funding, organisations must be legally constituted. Applicants need to provide proof of their legal status.

A consortium or a group of organisations working collaboratively may make applications. In this case, one eligible organisation must be nominated as the lead organisation. The Funding Agreement will be between Create NSW and the lead organisation.

Applications may be considered from non-NSW based organisations where the applicant can demonstrate that the project occurs in NSW or has significant benefit for NSW residents.

### Ineligible types of organisations

Applications for the Industry Development Program will generally not be accepted from:

- Individuals, partnerships or groups of individuals, and unincorporated organisations
- Government departments and agencies, primary and secondary schools and TAFE





Colleges

- Previous Create NSW, Screen NSW or Arts NSW funding recipients who have not fulfilled the conditions of the funding and/or who are overdue in acquitting prior funding.

### **Ineligible types of activities**

Funding for Industry Development will generally not be available for:

- Publications or magazines about screen
- Development or production of screen content
- Travel
- Awards or competition component of an initiative
- School focussed programs.

Please note that Create NSW will not support conferences, panel discussions or similar events which have all male panel members.

### **When can I apply?**

**The 2020-2021 funding round will be open for submissions in early April.**

### **What is the funding term?**

Applications for **Single Year** Industry Development Program funding cover activities occurring over a single financial year.

Applications for **Multi Year** Industry Development Program funding cover activities occurring over multiple financial years.

### **What is the funding range?**

The minimum funding amount for the Industry Development Program should not be for less than \$2,000.

Funding is generally not offered above \$10,000 for a **Single Year** project, however funding above that amount may be considered for a program of activities or in exceptional circumstances.

Funding for **Multi Year** is uncapped, however grants to the majority of organisations will be in the range of \$10,000 - \$30,000 per year. To be considered for the upper amounts, organisations will need to demonstrate an outstanding track record (i.e. A history of three Screen NSW or Create NSW grants in three of the last five years, at the time of the application) and impact on the NSW screen sector.

You need to discuss your funding expectation with Create NSW prior to making your application. Contact Amelia Carew-Reid on (02) 8289 6417 or email [amelia.carew-reid@create.nsw.gov.au](mailto:amelia.carew-reid@create.nsw.gov.au) to discuss your proposed project.



## Is a minimum contribution required?

Organisations applying for funding are expected to secure other sources of income or in-kind support wherever feasible. Income may be derived from sources such as sponsorships, grants or subsidies from other agencies, revenue from ticket sales, fund raising and other activities. Applications that do not include other sources of income or in-kind support are not considered as competitive.

## Funding Payments

For **Single Year** applications, funding will generally be paid in one lump sum per financial year funded upon receipt of a signed Funding Agreement. Create NSW will not enter into an agreement until all previous grants with Create NSW and the former Screen NSW have been acquitted.

For **Multi Year** applications, funding will generally be paid in one lump sum per financial year funded upon receipt of a signed Funding Agreement for year one and specified times in subsequent years. Create NSW will not enter into agreements until all previous grants with Create NSW and the former Screen NSW have been acquitted.

## Assessment Criteria

All applications are assessed against a common set of five criteria.

### 1. Project merit

Applications should include:

- A clear outline and rationale for the project including evidence of the need for or demand for the project, intended audience and location/s
- Information about the personnel who will deliver the project including details of their roles, relevant experience and key achievements
- Details of the key activities, milestones and dates
- Key result areas, indicators and targets for the project.

### 2. Audience development and participation

- Applications should include well developed strategies for engaging people in opportunities to experience quality screen content and innovative practice including:
- Evidence of the need or demand for the project and why it should be regarded as a priority for funding
- Strategies for engaging people in quality screen content and innovative practice, for example, workshops, networking opportunities, capacity building
- Appropriate measures to assess the success of these strategies and to integrate knowledge gained into future programming.

### 3. Benefits

The application should demonstrate that the project will build the capacity of screen practitioners, and stimulates innovative screen industry practice in NSW and provides opportunities for participation in screen industry development for one or more of the following Priority Areas:

- People living and/or working in regional NSW
- People living and/or working in Western Sydney
- Women



- Aboriginal people
- People from culturally and linguistically diverse backgrounds people with disability
- Young people
- LGBTQI people

#### **4. Organisational capacity**

The application should provide brief information regarding the organisational capacity to deliver the project, including:

- An outline of the core business, aims and objectives of the organisation
- An outline of the experience and expertise of the organisation as it relates to the project
- Comprehensive details of the organisation including Board or Committee, staff, governance arrangements
- Financial information for the previous year (actual) and current year (estimated)
- Evidence of the organisation's legal status (if not supplied previously).

#### **Multi Year applications must also include:**

A business plan that demonstrates the viability of the organisation for the period of funding (2 or 3 years) including other sources of funding and the most recent annual report, including the most recent financial statement.

Evidence of a significant positive track record of achievement and delivery of services for the screen industry in NSW. An example of a track record includes a history of three Screen NSW / Create NSW grants in three of the last five years (at the time of application).

#### **5. Budget**

The budget should provide sufficient detail to demonstrate that the project is cost effective, includes realistic income and expenditure targets, and makes adequate provision for insurance and other liabilities. Explanatory notes should be used where needed.

Recurring projects must include previous years budget actuals.

Confirmation of in-kind and cash should be backed up by support letters.

Please refer to the Create NSW template budget link in the application form.

#### **What happens if my application is successful?**

You will be notified of your successful application by email.

#### **What happens if my application is unsuccessful?**


You will be notified of your unsuccessful application by email .

We are happy to provide feedback on the assessment of your application.

#### **Feedback, review and formal complaints procedures**

If you would like to provide us with feedback, or believe you have cause for complaint, the details of





our Feedback, Review and Formal Complaints Procedures are available [here](#).

### **Who should I contact about my application?**

For more information about the Industry Development Program or to discuss your proposed project contact Amelia Carew-Reid on (02) 8289 6417 or by email to [enquiries@screen.nsw.gov.au](mailto:enquiries@screen.nsw.gov.au)